

**MINUTES OF BOARD MEETING
TOWN OF MARION
AUGUST 10, 2020**

1. **Call to Order:** Steve Peer, Chairman, called the regular Board meeting for the month of August to order at 6:35 p.m.

2. **Roll Call:** Present at the meeting were: Steve Peer, Chairman; Todd King, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer. Cal Owens, supervisor, was absent from the meeting.

Citizens who were in attendance of the meeting were: Jennifer Turner, Jonathan and Andrew Knowles, Lonny and Laurayne Fischer.

3. **Approval of Agenda:** Todd made a motion to keep the agenda items in the order posted. Steve seconded the motion.

4. **Proof of Publication of Meeting Notice:** Judi Boughton provided proof of publication for the meeting stating that the notice was published in the Boscobel Dial on Thursday, August 6, 2020; and the notice and agenda were posted at the town website and the town shop on Thursday, August 6, 2020.

5. **Minutes of Previous Meeting:** The Minutes of the July 13, 2020, board meeting, the July 23, 2020, special meeting and the July 27, 2020, special meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Todd to approve them. The motion was seconded by Steve.

6. **Treasurer's Report:** The Treasurer's report was prepared and read by Laurie King as follows:

Current Balances – July 13, 2020:

Checking	\$	160,765.11
Equipment fund savings		12,459.24
Red school house restoration		1,028.45
People's Money Market		<u>7,273.50</u>
Total:	\$	181,526.30

Loan Summary: Regarding the loan with Peoples State Bank, the terms of the loan are 2.49% fixed annual rate until 2025. The current loan balance is \$306,316.68. Payments of \$16,500 are due to continue quarterly until a final payment is made in June of 2025.

7. **Citizen Input:** None.

8. Old Business:

- **Election Security Subgrant Program Compliance Update:** Judi has until September 28, 2020, to submit compliance forms to the Wisconsin Elections Commission. If unable to do the training, which is supposed to be in-person, the township will have to reimburse \$100.00 of the \$1,200 received in 2019 from the election security subgrant.
- **Tower Road Project Update:** Steve left a message at Austin Engineering but has not received a call back. Steve discussed the project with Reggie Reynolds 2 days ago and talked about how it should look when he gets it done, and Reggie is interested in finishing the project. Steve thinks we should let them finish since they started and he thinks it will be hard to bid out to someone else and end up getting the result wanted.
- **Update on Brechler/Evangelical Cemetery on Town Hall (Expansion):** Austin Engineering never called back on this, so Steve will call them in the morning.
- **Update on New Road Signs:** Road closed sign not in yet, but Rob is still off this week from work. Lonny needs new posts.
- **Reynolds Quarry Expansion Permit (Non-Metallic Mining Reclamation) Update:** There has been no update on this.
- **Update on Peoples State Bank Loan:** The Loan was completed for signatures on August 5 in the amount of \$60,000. Funds were deposited on August 6.
- **Wisconsin Disaster Fund (WEM) September 2019 Flooding Update:** The township was awarded \$26,205.84 for the \$37,436.91 in damages incurred and documented in the severe storm flooding on 9/11/2019. Final paperwork was submitted on 08/6/2020, and payment will be electronically deposited.
- **Wisconsin Elections Commission CARES (Coronavirus Aid, Relief and Election Security) Subgrant Program:** A check in the amount of \$497 has been deposited in the town's bank account. We received a \$200 base subgrant plus \$1.10 per registered vote as of 6/1/2020. The funds are for additional costs due to the COVID pandemic that are related to election needs for the period of 1/20/2020 through 11/30/2020. If any funds are not used, they will need to be returned by December 15, 2020. Judi has calculated \$455 of the \$497 in additional expenses so far due to the coronavirus.
- **Update on PPE (personal protective equipment) from Wisconsin Elections Commission and Safeguards for Elections:** The Wisconsin Elections Commission has been providing hand sanitizers, surface sanitizers, masks, etc. for elections. Additionally, Grant County Emergency Management has been providing additional masks, face shields and sanitizer. Judi has made trips to Lancaster to pick these up.
- **Routes to Recovery Local Government Aid Program (Support in Response to COVID-19 Pandemic):** Judi emailed someone in the program and asked specifically if plexiglass sneeze guards would be covered under this grant for elections, and their answer was, "yes." In researching sneeze guards online, Judi feels the price may be slightly over \$300 and the board agreed for Judi to go ahead with the purchase.

9. New Business:

- **Timber Lane Tubes:** On Timber Lane East, there is a tube that is going to be replaced that is a larger tube and floods the neighbor's property and goes over the road. There is smaller tube on Timber Lane farther up the road that does not carry water well, partially because it is plugged.

Steve wants to replace the Timber Lane East tube and put on Timber Lane in conjunction with the project that is currently being done if it can be done at a reasonable price and wants permission from the board to see if we could have them take their excavator and carry the tube up the road so that both tubes can be switched out for better flood control. Motion was made by Todd for Steve to coordinate this with Jordan Mulrooney. Steve seconded the motion.

- **Refunded Taxes for Gregg Walker (Ag Forest Changed to Ag) Per Assessor:** At the Board of Review, Bruce Gardiner said he made an error on Gregg Walker's 2019 property tax in that he had received communication from Gregg regarding pasturing his acreage but failed to switch his Forest Ag property to Ag. The taxes have already been paid, and the difference in the taxes for land use is \$1,785.35. Judi has written a check in this amount to Gregg Walker for reimbursement and will submit a form to the state for a chargeback of refunded taxes. We may or may not receive money back from the other districts. Citizen discussion that the cattle were out by July 1 and the property is not properly fenced.
- **Fall Cleanup (October 10, 2020):** Lonny and Laurayne will make arrangements for workers. The board discussed dumpsters, and Steve recommended just going with the big dumpster. Board agreed to leave charges the same as for spring cleanup.

10. Future Agenda Items: Tower Road update, Brechler Cemetery update, Peer Road update, Timber Lane update. .

11. Patrolman's Report: There have been complaints about tubes on Peer Road still being there. Discussed liability.

12. Correspondence: None.

13. Approval of Invoices: A motion was made by Todd to approve the August invoices. Steve seconded the motion. A motion was also made by Steve to approve payment of poll workers for the August 11 election. Todd seconded the motion.

Additional checks written out after the August 2020 board meeting and before the September 2020 board meeting are as follows:

8/13/2020, #13997, Karen Gander, \$179.38 (8/11 election and pre-election trg).

8/13/2020, #13998, Peggy Updike, \$137.78 (8/11 election and pre-election trg).

8/13/2020, #13999, Marlene Wetter, \$137.78 (8/11 election and pre-election trg).

14. Adjournment: Motion was made to adjourn the meeting by Todd. Steve seconded the motion, and the meeting was adjourned at 7:24 pm. The September board meeting will be held on Monday, September 14, 2020, at 6:30 p.m.

Respectfully submitted,

Judith A. Boughton, Clerk