

**MINUTES OF BOARD MEETING
TOWN OF MARION
FEBRUARY 10, 2020**

1. **Call to Order:** Steve Peer, Chairman, called the regular Board meeting for the month of February to order at 6:33 p.m.
2. **Roll Call:** Present at the meeting were: Steve Peer, Chairman; Todd King, Supervisor; Cal Owens, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer.

Citizens who were in attendance of the meeting were: Sophie, Andrew Knowles, Lonny and Laurayne Fischer.

3. **Approval of Agenda:** Cal made a motion for the board to move all of the new business agenda items ahead of the old business agenda items as Cal had to leave the meeting early. Todd seconded the motion.
4. **Proof of Publication of Meeting Notice:** Judi Boughton provided proof of publication for the meeting stating that the notice was published in the Boscobel Dial on Thursday, February 6, 2020; and the notice and agenda were posted on the town website and at the town shop on Thursday, February 6, 2020.
5. **Minutes of Previous Meeting:** The Minutes of the January 13, 2020, meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Cal to approve them. The motion was seconded by Todd.
6. **Treasurer's Report:** The Treasurer's report was read by Laurie King and is as follows:

Current Balances – February 10, 2020:

| | |
|------------------------------|-------------------|
| Checking | \$ 209,541.25 |
| Equipment fund savings | 12,456.30 |
| Red school house restoration | 928.20 |
| People's Money Market | <u>208,163.89</u> |
| Total: | \$ 431,089.64 |

Loan Summary: Regarding the loan with Peoples State Bank, the terms of the loan are 2.49% fixed annual rate until 2025. The current loan balance is \$335,231.94. Payments of \$16,500 are due to continue quarterly until a final payment is made in June of 2025. Additionally, \$35,000 was borrowed in December of 2019. This is due to be paid back in February of 2020. The payoff for February 11, 2020, is \$35,094.94. Laurie stated she transferred the \$7,500 to the equipment fund for this year. We also received Grant County bridge aid in the amount of \$2,926.00.

2019 Tax Collection Summary for Town of Marion -- \$282,901 was the Town's tax levy; \$186,810.79 was collected. The remaining \$96,090.46 (includes \$0.25 overrun) will be paid through two settlements – the lottery credit settlement of about \$6,000 on or before April 15 and the August settlement of about \$90,000 on or before August 20.

- 7. Citizen Input:** Laurayne stated recycling was not picked up last week and the week before it was trashed with recycling and garbage debris thrown all over. Todd may call to see when they are supposed to pick up recycling. Discussed Amish taking recycleables (newspapers and cardboard).

As noted above, the new business agenda has been moved ahead of the old business agenda and is as follows:

- **DNR Permit for Road Road Work on Tower Road Update:** Per Steve, there is no update at this time.
- **Salt and Sand Update:** Steve said we should be fine with salt and sand. If we get a lot of ice, gravel will be used to stretch out the salt and sand.
- **Weight Limit Restriction Reminder:** The board discussed weight limit restrictions for the spring thaw and decided to put weight limit signs up and restrictions on the roads at the same time the county puts up theirs.
- **Election Workers Split Shifts:** Judi said there is an interest from an election worker to work a split shift. Per statute, we are required to put an ordinance into effect if we decide to offer split shifts to our election workers. The first shift would be from 6:30 to 1:30, and the 2nd shift would be from 1:30 to finish. The board discussed if there was a need for split shifts and determined as long as we have enough election workers, they did not feel it necessary and thought there would be more of a chance for error and confusion when switching shifts. At this time, all three board members voted no to the split shifts.
- **Ordinance Allowing for Split Shift for Election Workers:** No ordinance necessary at this time as the request for split shifts for election workers was not approved by the board.

Topic Discussed and Not on Agenda – Snow Plow Contracting: Steve said the Freys want to know if the township is interested in them bidding on plowing snow for the township. Steve said we will have to look into what we are spending now on snow removal. This would include Labor, fuel, repairs, Dohnnie's wages for mechanical labor, \$7,500 in machinery fund. The downside is the board would lose control of what is going on and be responsible for complaints. Steve told them he would bring this up at a meeting but is something that would be addressed at a later date. The board has been struggling with equipment as yesterday one truck was stuck in the snow and one of the truck's lights was out so it could not be run at night. Steve finished up plowing with the pickup.

Cal left the meeting at 7:00 p.m.

8. Old Business:

- **Worker's Comp Injury Update (Release to Return to Work).** Judi received doctor slips from Cal releasing him to return back to work and confirmed with Michelle at worker's comp with Rural Insurance that that is their understanding.
- **Election Security Subgrant Program Compliance Update:** Judi purchased a computer from Amazon and submitted bill for reimbursement. Subgrant provided \$600; the computer came to a total of \$644.07. Judi still has to get the computer in to transfer applications and install BitDefender for \$42 and patch management for an annual cost of \$75 for security for the computer as requested by the Wisconsin Elections Commission. There is also security training involved in order to be in compliance with the subgrant program that has yet to be completed..
- **Short-Term Loan Update:** The \$35,000 loan with Peoples State Bank will be paid off after this meeting for a payoff amount of \$35,094.94.
- **Update on Building Permit Situation on Meier Property:** Judi received an email from Brad Smrcina attaching a letter he sent to the Meiers stating they need a building permit if the cabin they own is a dwelling.
- **Tubes on Dutch Hill:** At standstill until late spring.

9. New Business.

- **DNR Permit for Road Work on Tower Road Update:** See above.
- **Salt and Sand Update:** See above.
- **Weight Limit Restriction Reminder:** See above.
- **Election Workers Split Shift:** See above.
- **Ordinance Allowing for Split Shift for Election Workers:** See above.

10. Future Agenda Items: Gravel and seal coat bids (put ad same as usual); truck repair update; Tower Road update; weight restriction update; Meier property update.

11. Patrolman's Report: None.

12. Correspondence: Correspondence from DOA regarding response required for 2019 housing survey. Judi has 2 building permits (Waterman and Davis) that have been added to the new home additions; 1 removed (Waterman). Laurie said there is 1 additional trailer. The board was not aware of any other new additions or home removals from 2019.

13. Approval of Invoices: A motion was made by Todd to approve the February invoices and paying election workers and lunch for election workers, also reimbursement to Steve for \$54 for fuel for pickup. Steve seconded the motion.

Additional checks written out after the February 2020 board meeting and before the March 2020 board meeting are as follows:

- 2/10/20, Check #13854, Steve Peer, \$54.00.
- 2/18/20, Check #13855, Boscobel Sr. Dining, \$10.50.
- 2/18/20, Check #13856, Laurayne Fischer, \$137.50.
- 2/18/20, Check #13857, Karen Gander, \$113.44.
- 2/18/20, Check #13858, Gail Wetter, \$113.44.

14. Adjournment: Motion was made to adjourn the meeting by Todd. Steve seconded the motion, and the meeting was adjourned at 7:33 p.m. The March board meeting will be held on Monday, March 9, 2020, at 6:30 p.m.

Respectfully submitted,

Judith A. Boughton, Clerk