

**MINUTES OF BOARD MEETING
TOWN OF MARION
JULY 13, 2020**

1. **Call to Order:** Steve Peer, Chairman, called the regular Board meeting for the month of July to order at 6:38 p.m.
2. **Roll Call:** Present at the meeting were: Steve Peer, Chairman; Todd King, Supervisor; Cal Owens, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer.

Citizens who were in attendance of the meeting were: Lonny and Laurayne Fischer, Jerry Fischer, Jennifer Turner.

3. **Approval of Agenda:** Todd made a motion to keep the agenda items in the order posted. Cal seconded the motion.
4. **Proof of Publication of Meeting Notice:** Judi Boughton provided proof of publication for the meeting stating that the notice was published in the Boscobel Dial on Thursday, July 9, 2020; and the notice and agenda were posted at the town website and the town shop on Thursday July 9, 2020.
5. **Minutes of Previous Meeting:** The Minutes of the June 8, 2020, meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Cal to approve them. The motion was seconded by Todd.
6. **Treasurer's Report:** The Treasurer's report was prepared and read by Laurie King as follows:

Current Balances – July 13, 2020:

Checking	\$ 1,084.31
Equipment fund savings	12,459.24
Red school house restoration	1,028.45
People's Money Market	<u>114,114.30</u>
Total:	\$ 128,686.30

Loan Summary: Regarding the loan with Peoples State Bank, the terms of the loan are 2.49% fixed annual rate until 2025. The current loan balance is \$306,316.68. Payments of \$16,500 are due to continue quarterly until a final payment is made in June of 2025.

7. **Citizen Input:** None.

8. Old Business:

- **Election Security Subgrant Program Compliance Update:** Judi has until September 28, 2020, to submit compliance forms to the Wisconsin Elections Commission.
- **Tower Road Project Update:** Steve called Austin Engineering and left a message but has not received a call back regarding the permit with the DNR. Steve is going to keep calling Austin Engineering. If Reggie Reynolds is not able to do the project, they will bid out the job. Steve said it is a hard project to bid to make sure you end up with what you want.
- **Brush Cutting Old 61 Update:** Judi sent a letter to Tom Mayne dated June 10 giving him 30 days to take care of cutting back the brush along the road next to his property and notifying him that the township will be cutting it back if it is not taken care of. Steve said Tom has done a little bit of trimming but there is more that needs to be done. Steve thought maybe this winter after the leaves are all gone we can rent a chopper with an arm on it to take care of several spots that need trimming; probably after the first of the year.
- **Update on Brechler/Evangelical Cemetery on Town Hall (Expansion):** Steve talked to the land owner with adjoining land again and, now, he stated if we think the land belongs to the township, we should probably get it surveyed to see where we are at. He was talking donation at first and now he thinks it is so close he couldn't tell, would have to survey at our cost. The board recommended we get an estimate before we do it so we know how much it costs. The board will check on the price for a survey.
- **Update on New Road Signs:** Judi got a hold of Rob from Grant County Highway shop today and he has some of the signs done and is waiting on some that were ordered.
- **Update on Timber Lane (Ditching):** Steve had 2 people look at Timber Lane because they are going to change out the tube by Jerry Fisher's property. The plan is to put a 5' tube in there, but one of the guys that was going to bid on it wanted to know if we can get the king of tube that squishes down, will probably be a 4' x 6' tube. Jerry Fischer was present and said there is a 3' x 4' tube in there now that is squished down. Otherwise, if we put a round one in we will have to cut back deeper where it needs to be mowed. Jerry said his neighbors have extra dirt piled up by their house after they put in a pool that they would like to get rid of but he doesn't know how much dirt there is. Steve said the township is willing to work with Jerry to get it the way he wants. They will clean out the ditch and put in a bigger tube and can use the extra dirt to put over it.
- **Wis DOT TRIP Project Bids:** These will be opened at a special meeting dated July 23, 2020, at 6 p.m. at the Town Shop. A request for bids was required to be advertised for 2 consecutive weeks in the Dial for this project.

On TRIP program, over by Todd King's, they are going to put a 6' x 30' tube from Todd's driveway and eliminate the 2 old ones. The other tube will be down before you get to Ron Rahn's, a 6' x 80' tube, to eliminate all the problem that has been happening with the road washing out with flooding. The old ones will be township tubes. After the tube is put in, Todd should sign off saying it is his tube to take care of from thereon.

9. New Business:

- **Update on Tires from Spring Cleanup:** The tires are still sitting at the town shop and will be taken to Don's Tire for disposal.
- **Wisconsin Disaster Fund (WEM) September 2019 Flooding Update:** Final application materials were filed on June 29, 2020, and totaled approximately \$75,000. WDF reimburses 70% of eligible costs, so the potential reimbursement will be around \$52,500, if we get everything.
- **Wisconsin Elections Commission Subgrant Program (Coronavirus Aid):** This is a subgrant (Wisconsin CARES) for aid for extra expenses such as stamps for extra absentee ballots, extra wages, sanitizers, etc. The township is eligible for a base subgrant of \$200 plus \$1.10 per registered voter, will receive these funds, and anything not spent and documented will be returned to WEC. Todd made a motion to sign the agreement, terms and certification for this subgrant. Cal seconded the motion. Judi will sign and return to WEC.
- **Discuss Sneeze Guards for Future Elections and Other Safety Measures:** Discussed election security and sneeze guards that Judi feels is necessary for the next 3 elections. These should be reimbursed through the Roads to Recovery grant but will verify. Discussed how many we would need and the size. Discussed different options. There are 3 poll workers that will need sneeze guards and will be sitting so need to have taller sneeze guards. A motion was made by Todd for Judi to purchase plexi-glass sneeze guards for election in an amount up to \$300. Cal seconded the motion.
- **Petition for Appropriation for the Improvement of a Highway (Grant County Matching Funds):** The township received a "Petition for Appropriation for the Improvement of a Highway" from the Grant County Highway Commission that is due by August 24, 2020. Cal made a motion to appropriate the funds for the Town Hall Road project as determined at the annual meeting on April 21, 2020. Todd seconded the motion. Steve signed the Petition.
- **Reynolds Quarry Expansion Permit (Non-Metallic Mining Reclamation):** The township received a public notice from Southwestern Wisconsin Regional Planning Commission regarding "NR-135 Non-Metallic Mining Reclamation" dated June 24, 2020. This notice was read to those present and states there has been a plan and application for the expansion of the Reynolds Brothers Quarry into adjacent parcels. It appears the expansion has already been done, and they are now applying for permits. Steve thinks the DNR has more say so in this than the township and so this was not addressed further at this time.
- Steve said something coming up we need to talk about is to getting a hold of the banker to borrow money to pay for some of the road work being done and paying it back in February. We will be spending \$60,000 to get \$30,000 on the Peer Road TRIP project. In order to get \$60,000 maximum, the seal coating will need to be completed. That will put us behind and we may not get the money this year. The matching funds money is basically the same. There is \$30,000 there. Have to spend more than \$30,000 to get it.

There is \$86,000 coming from county settlement. Steve said to tell Fahrner we will get a check to them for the rest of the seal coating payment by September 1. Motion by Cal for Steve to get funding lined up in case we need to pay bills. Todd seconded the motion.

10. Future Agenda Items: Tower Road Project, banking, Reynolds quarry update, Brechler's cemetery expansion.

11. Patrolman's Report: The mowing wheel has been fixed on the back of the mower.

Steve said Henry Stoltzfus has an application to sign everything and take to an accountant that says we cannot take taxes out of his check. He has been doing painting on the school house. He will get a copy to Judi, copy to his accountant.

12. Correspondence: None.

13. Approval of Invoices: A motion was made by Cal to approve the July invoices. Todd seconded the motion. The invoice for mowing was \$750.00 for the month. Jennifer Turner was present and said it was because of all the rain. Steve said the mowing expense should be limited to \$550.00 tops in the future as that is what it has been in the past.

Additional checks written out after the July 2020 board meeting and before the August 2020 board meeting are as follows:

None.

14. Adjournment: Motion was made to adjourn the meeting by Cal. Todd seconded the motion, and the meeting was adjourned at 8:25 pm. The August board meeting will be held on Monday, August 10, 2020, at 6:30 p.m.

Respectfully submitted,

Judith A. Boughton, Clerk