

**MINUTES OF BOARD MEETING  
TOWN OF MARION  
MARCH 9, 2020**

1. **Call to Order:** Steve Peer, Chairman, called the regular Board meeting for the month of March to order at 6:31 p.m.
2. **Roll Call:** Present at the meeting were: Steve Peer, Chairman; Todd King, Supervisor; Cal Owens, Supervisor (arrived after roll call); Judi Boughton, Clerk and Laurie King, Treasurer.

Citizens who were in attendance of the meeting were: Bob Frey from Frey Trucking and Stone; Kerry Everson from Fahrner; Lonny and Laurayne Fischer; David Gardner; Andrew Knowles; Jack Dornik, Scott Construction.

3. **Approval of Agenda:** Steve made a motion for the board to move the seal coat and gravel bid agenda items up before citizens input. Todd seconded the motion.
4. **Proof of Publication of Meeting Notice:** Judi Boughton provided proof of publication for the meeting stating that the notice was published in the Boscobel Dial on Thursday, March 5, 2020; and the notice and agenda were posted on the town website and at the town shop on Thursday, March 5, 2020.
5. **Minutes of Previous Meeting:** The Minutes of the February 10, 2020, meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Todd to approve them. The motion was seconded by Steve.
6. **Treasurer's Report:** The Treasurer's report was read by Laurie King and is as follows:

Current Balances – March 9, 2020:

Checking	\$ 25,773.47
Equipment fund savings	12,456.30
Red school house restoration	928.21
People's Money Market	<u>185,247.02</u>
Total:	\$ 224,405.00

Loan Summary: Regarding the loan with Peoples State Bank, the terms of the loan are 2.49% fixed annual rate until 2025. The current loan balance after this month's payment will be \$320,808.73. Payments of \$16,500 are due to continue quarterly until a final payment is made in June of 2025.

***The following agenda items were moved before citizen's input by motion of the board:***

- **Review Sealed Seal Coat Bids and Award Contract:**

Steve opened the seal coat bids, and they are read as follows:

- Fahrner Asphalt Sealers, LLC: \$16,956.00 per mile single seal w/20-ft top.
- Scott Construction: \$17,124.00 per mile single seal w/20-ft top.

Scott states their seal is with hot oil, not emulsion; Fahrner says theirs is hot oil also.

Steve asked about the timeframe. The township had applied for disaster money for completing projects including seal coat repair, and this has to be done by June 30<sup>th</sup>. Both companies said they could meet the deadline.

Fahrner is the lowest bidder; and Todd made a motion to contract with Fahrner for seal coating for 2020. Cal seconded the motion, and the contract was signed by Steve Peer for the Town of Marion and Kerry Everson for Fahrner Asphalt Sealers, LLC. Kerry made a notation on the contract of a June 30 completion date and said that if they have to come in and do the damaged areas separate they could.

- **Review Sealed Gravel Bids and Award Contract.**

Steve opened the gravel bids, and they are read as follows:

- Frey's Trucking & Stone:
  - Picked up price on ¾ road rock and breaker run \$5.50 per ton.
  - Delivered price on ¾ road rock and breaker run \$7.44 per ton.
- Milestone Materials:
  - ¾" gravel \$6.30 plus delivery price of \$3.85 for total of \$10.15.
- Prairie Sand & Gravel, Inc.:
  - ¾" road gravel picked up on Salgaber Quarry \$6.50 per ton.
  - No hauling price.
- BARD Materials
  - Road gravel, breaker run \$6.05/ton pit price.
  - Road gravel, breaker run \$7.90 delivered price.
- The Kraemer Company
  - ¾" gravel/breaker run pick up price is \$6.38 per ton.
  - ¾" gravel/breaker run delivered price is \$7.47 per ton.

The board decided to go with the lowest bid, which is Frey's Trucking. Cal made a motion to contract with Bob Frey of Frey's Trucking and Stone. Todd seconded the motion. Steve signed the contract.

7. **Citizen Input:** David Gardner was present at the meeting and was wondering where we are at with patching seal coat roads so patches don't get bigger through the season. Steve said there is patch at the town shop. He has told some people that if there is something they see they are welcome to go ahead and patch a hole. Bob Frey said it needs to be stirred up with the loader. Steve told Lonny he could take care of loosening it up with the loader. Steve said he thought it was a little early at this point to patch pot holes until the ground settles. Dave said some of the edges are cracking but would take too much for him to haul. Steve said Riley Road may be part of the re-sealcoating. Wants to be able to do 14 miles but bids are a little higher this year. The ones that are going to be seal coated have to be patched first. Steve said it is hard to give a date on when they will be doing re-seal coating.

Crown Hill Road sign is missing. Judi will check along the roadside to see if it is in the ditch and will order one if it is missing.

8. **Old Business:**

- **Election Security Subgrant Program Compliance Update:** Judi still has to meet with My PC to get applications transferred over to the new town notebook and get it security and virus protected. Still need to do election security training.
- **Update on Building Permit on Meier Property:** Brad Smrcina had sent a letter to the Meiers on January 26. Received a call on Thursday from him that Robert Meier had called him and said they built the shed for storage and have not stayed overnight in it and were staying in a camper but wanted to know what they had to do if they decided they wanted to use it as a dwelling. They have started the permitting process and have a licensed plumber and will be using a compost toilet. Brad has started the plan review process.
- **Tubes on Dutch Hill:** Steve said we still need to have tubes in and frost will be coming out soon; hopefully will be one of our first projects. Steve asked Bob Frey what his excavator fee is. Bob said it is \$120 per hour for excavator plus moving fee of \$120. His bucket is over ½ of a yard. He has 4 different buckets for it. Has jack hammer if need be.
- **DNR Permit for Road Work on Tower Road Update:** Steve talked to Austin Engineering about a week ago. Kreul's plans for quarry is almost done, and so the DNR will be working on ours **next**.
- **Truck Repair Update:** IH is running. Ford pickup is fine. Ford dump truck is over at Tyler repair. Steve called on Monday and he is working on someone else's truck first.
- **Weight Limit Restriction Update:** Lonny put up 22 weight limit signs today. No signs on Hickory and Smokey.

Discussed other road work. Bob has a tube by his place that the bottom is out of. Needs to be a little longer than it originally was. Thinks it is an 18' tube. Discussed tubes on Peer Road at King's driveway. Bob said there are 2 unused tubes up above Fritz's, thinks they are 24'. Discussed runoff on Lenzendorf property. Steve asked Bob if he is interested in putting tube in on Maple Lane and sending bill to township. Bob will get a band and put the 2 tubes together.

Laurayne said there are now 11 barrels for recycling; they have 6 in the shed and are marking them Marion Township. They need more pain; and Steve will pick up some.

**9. New Business.**

- **Review Sealed Gravel Bids and Award Contract:** Agenda item moved above citizen's input.
- **Review Sealed Seal Coat Bids and Award Contract:** Agenda item moved above citizen's input.
- **Rural Insurance Value on Buildings:** Rural Insurance contacted Judi and said the company felt \$90,115 was too high for insurance on the town's buildings and wanted to lower the coverage to \$75,841. Cal thinks the value of \$75,841 is too low. This was discussed by the board. He will run some numbers through Cleary and have more concrete numbers to go by. He will call Lange's office in Platteville when he gets these figures.
- **Spring Cleanup (May 2, 2020):** Lonny, Laurayne Fischer and Andrew Knowles can work. Todd is in charge of dumpsters. The board agreed to use the same charges for tires and appliances as the fall of 2019 cleanup.

**10. Future Agenda Items:** Truck repair update, update on building permit with Meier property, update on Maple Lane, Rural Insurance update, Spring cleanup update on dumpster prices, Tower Road update.

**11. Patrolman's Report:** None. Henry Stoltzfus wants to cut brush for township, \$10/hour and will furnish own saw. Will start on Pine Knob Road, Old 61. Steve wants a letter to go to Tom Mayne that we will be cutting brush by his place. He had said he would keep it trimmed back, and if he doesn't do it, the township will cut it back as there have been complaints of the brush hanging into the road.

Steve cut rest of trees that were shading road on Benders except for 2 trees. Took 2.5 hours and used own chain saw. Requesting \$25/hour for work with own chainsaw. This was missed on time sheet. Cal made a motion for reimbursement. Todd seconded the motion. Judi will pay balance at April meeting.

Lonny: Ford pickup was running good until driven in the rain and then it starts missing possibly a plug problem.

**12. Correspondence:** None.

**13. Approval of Invoices:** A motion was made by Cal to approve the March invoices. Tod seconded the motion. Invoices include paying poll workers, lunches and clerk election from last election and the Spring election.

Additional checks written out after the March 2020 board meeting and before the April 2020 board meeting are as follows:

- 3/19/2020 #13880 Boscobel School District (MH Parking Fees) \$264.67.
- 3/19/2020 #13381 USPS (stamps for absentee ballots) \$110.00.
- 3/19/2020 #13882 Grant County Clerk (copies of election manuals) \$30.00.
- 4/13/2020 #13883 Deborah Donahue (Spring election & Canvass--poll worker) \$143.44.
- 4/13/2020 #13884 Karen Gander (Spring election & Canvass--poll worker) \$143.44
- 4/13/2020 #13885 Laurayne Fischer (Spring election and Canvass--chief inspector) \$167.50.
- 4/20/2020 Electronic IRS Federal Withholding \$252.54.

**14. Adjournment:** Motion was made to adjourn the meeting by Todd. Cal seconded the motion, and the meeting was adjourned at 8:04 p.m. The April board meeting will be held on Tuesday, April 21, 2020, at 6:30 p.m. (Annual Meeting and Regular Board meeting).

Respectfully submitted,

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Judith A. Boughton, Clerk