

**MINUTES OF BOARD MEETING
TOWN OF MARION
NOVEMBER 17, 2020**

- 1. Call to Order:** Steve Peer, Chairman, called the regular Board meeting for the month of November to order at 6:37 p.m.
- 2. Roll Call:** Present at the meeting were: Steve Peer, Chairman; Todd King, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer. Cal Owens was absent from the meeting.

Citizens who were in attendance of the meeting were: Lonny and Laurayne Fischer, Jennifer Turner, Tiffany and Jared Waterman.

- 3. Approval of Agenda:** Steve made a motion to keep the agenda items in the order posted. Todd seconded the motion.
- 4. Proof of Publication of Meeting Notice:** Judi Boughton provided proof of publication for the meeting stating that the notice was published in the Boscobel Dial on Thursday, November 12, 2020; and the notice and agenda were posted at the town website and the town shop on Thursday, November 12, 2020.
- 5. Minutes of Previous Meeting:** The Minutes of the September 14, 2020, board meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Todd to approve them. (The October board meeting was canceled due to COVID-related concerns.) The motion was seconded by Steve.
- 6. Treasurer's Report:** The Treasurer's report was prepared and read by Laurie King as follows:

Current Balances – November 17, 2020.

Checking	\$	11,473.45
Equipment fund savings		19,960.81
Red school house restoration		1,078.58
People's Money Market		<u>103,072.97</u>
Total:	\$	135,585.81

Loan Summary: Regarding the loan with Peoples State Bank, the terms of the loan are 2.49% fixed annual rate until 2025. The current loan balance is \$291,733.92. Payments of \$16,500 are due to continue quarterly until a final payment is made in June of 2025.

In August, a note for 2020 road resurfacing was taken out in the amount of \$60,000. This is due to be repaid in February of 2021.

Delinquent Personal Property Report: There are 3 taxpayers on the personal property tax roll that are delinquent on payment of their taxes. The township is responsible for collection. The amounts for each property owner including interest and penalties is \$270.47, \$51.07 and \$177.01, for a total due on personal property tax of \$498.55.

- 7. Citizen Input:** Laurayne, recycling attendant, said there is a problem with overflow of the garbage dumpster every week; there are sometimes 20 to 30 bags that are laying in front of the dumpster at the end of the day on Saturday. Steve said he has not heard any complaints from Town & Country; they always take the bags and do not want to bring in a bigger dumpster, so recommends we leave things as they are until it becomes a problem where they are not taking all of the garbage.

8. Old Business:

- **Update on Brechler/Evangelical Cemetery on Town Hall (Expansion/Cemetery Plotting):** No update.
- **Timber Lane East Update:** Steve talked to the contractor for Timber Lane East, Jordan Mulrooney, yesterday. He has been quarantined for 2 weeks because of the coronavirus.
- **Tower Road Project Update.** All of the tubes are in on the Tower Road project. The upper bridge has been taken out; but the retaining wall was not removed and they asked Steve what he thought about leaving it. Steve thinks it would be better to leave it. Also, Steve said there will have to be additional money spent on the road because Hollis Bloyer wanted a driveway so the gas truck can back up onto his property. Steve has already told the contractors they can charge extra for that, so that will show up on their invoice and will end up not being that much. Steve told them to save the gravel from the roads we eliminated and some of that will go on the driveway to the Amish instead of buying new gravel. The contractors will be charging for spreading the base rock, plus they will spread the gravel. Bob offered a deal on shot rock at \$2 a ton. Steve said he told him we would take the offer if it is good enough material when it comes time to lay down the rock. Rye seed will be put down for erosion control and there will have to be more silt fence put in when the project is pretty much done. A liability statement has been signed with Hammell Bros. by Steve and Todd stating Hammell Bros. will not be held liable for any penalty related to lack of permits on the project on Tower Road. (The Peer Road project has been submitted to Todd Kramer for reimbursement.)
- **Routes to Recovery Grant:** Judi received an email from Jenny Egge, Boscobel EMS Service Director, asking if we would allocate any remaining funds the township does not need from the grant to Boscobel EMS. Steve had requested the funds be split between Boscobel EMS and Woodman 1st Responders. When Judi submitted the claims request, it was found that the remaining funds could

only be re-allocated to another municipality. The Village of Woodman was willing to coordinate this for Boscobel EMS and Woodman 1st Responders, and so the funds were allocated to the Village of Woodman to be split equally between the two emergency services. The total funds allocated to Marion is \$9,707. After submitting our claim of \$3,833.59, there was a remaining balance of \$5,953.41 that was allocated to the Village of Woodman and has been split between Boscobel EMS and Woodman 1st Responders. The Town of Marion purchased 2 notebooks and election-related products. All items had to be COVID related.

Steve brought up that one of the township trucks has been at Tyler Repair since about April, and Steve had given him until the 1st of September to get the repair work done and it has not been done. Steve wants to know what the rest of the board wants to do with it. This was discussed. Steve said he would talk to Jerrell Sazama. The other thing that needs to be done is all the tires are still there from recycling, and these were supposed to go to Highland. As they are in front of the salt shed, they will need to be removed soon.

9. New Business:

- **Smrcina Building Inspection Contract.** Judi read the changes to the contract, which are outlined in a letter from Brad Smrcina, dated October 25, 2020. The contract runs from November 16, 2020, to November 16, 2022. Todd made a motion to approve the contract. Steve seconded the motion.
- **Gardiner Assessor Contract:** Linda Gardiner submitted a maintenance contract via mail for review and acceptance. The fee has increased \$216, but there will not be a \$200 charge for the Annual Assessment Report (AAR) as the DOR no longer requires it. Todd made a motion to approve the contract. Steve seconded the motion, and the contract was signed by Steve as chairman.
- **Approve Town of Marion 2021 Calendar:** The 2021 calendar has been prepared by Judi for review, and a motion was made by Todd to approve the calendar. Steve seconded the motion.
- **Approve Newsletter for Tax Bills:** The board reviewed the newsletter compiled by Laurie and made no changes. Judi mentioned there needs to be information about the garbage drop-off service offered and an indication that we have a recycling ordinance.
- Lonny brought up the fact that the recycling is being picked up only every other week and the plastic and cardboard are getting full every week.
- Steve asked if he should get salt from county when the time comes. When they get done bulldozing the new road, they will have to put some kind of pad to put salt/sand mix and road going in (not cement but gravel). Will have to be tarped.

10. Future Agenda Items: Update on Brechler cemetery, update on Timber Lane, update on Tower Road, set date for caucus, approve final budget, update on Ford dump truck.

11. Patrolman's Report: Lonnie has been trying to smooth out the hill up by Riggs and is putting up road signs right now.

12. Correspondence: None.

13. Approval of Invoices: A motion was made by Todd to approve the October and November invoices. Steve seconded the motion.

Additional checks written out after the November 2020 board meeting and before the December 2020 board meeting are as follows:

- 11/28/2020, #14074, Fennimore Livestock Exchange, \$550.00 (straw).
- 12/10/2020, #14075, William Owens, \$2,341.08 (supervisor).
- 12/10/2020, #14076, Void, \$0.
- 12/10/2020, #14077, Liberty Mutual, \$100 (Treasurer bond).

14. Adjournment: Motion was made to adjourn the meeting by Todd. Steve seconded the motion, and the meeting was adjourned at 7:31 pm. The December board meeting will be held on Monday, December 14, 2020, at 6:30 p.m.

Respectfully submitted,

Judith A. Boughton, Clerk