

**MINUTES OF 2023 ANNUAL MEETING  
TOWN OF MARION  
April 18, 2023**

1. **Call to Order:** Steve Peer, Chairman, called the 2023 Annual Board meeting to order at 6:39 on April 18, 2023.
2. **Roll Call:** Present at the meeting were: Steve Peer, Chairman; Jerrod Waterman, Supervisor; Judi Boughton, Clerk; Laurie King, Treasurer. Todd King, Supervisor, was absent from the meeting.

Citizens who were in attendance of the meeting were as follows: Tiffany Waterman, Galen and Peggy Freymiller, Mary Kirschbaum, Tom Haile, Lonny and Laurayne Fischer, Wyatt Roth and Zach Riemenapp from Fahrner, Jonathan Knowles, Bob Frey.

3. **Proof of Publication:** Notice of the meeting was published in the Boscobel Dial on Thursday, April 13, 2023. The notice of annual meeting and agenda were posted at the town shop and on the town web site on Thursday, April 13, 2023.
4. **Review of 2022 Financial Report:** The 2022 Financial Report was distributed to all in attendance for review along with the 2022 Cash Flow Report.
5. **Approval of 2022 Financial Report:** Steve asked if everyone had a chance to review the 2022 Financial Report and if there were any questions. There being no questions, a vote of hands from the electors was taken for approval of the 2022 Financial Report. There were 13 electors present. A show of hands approving the 2022 Financial Report was 13. There were 0 hands raised opposing the financial report. Jerrod made a motion to approve the 2022 Financial Report. Steve seconded the motion.
6. **Citizen Input:** No comments.
7. **Identify Highway Improvement Project for County's Matching Road Aid:** A discussion was undertaken regarding what project the \$2,000 matching road funds from 2023 should be designated to be applied to. Steve said the county will be working on County Road T by the Marion Church and recommended the township replace the bridge at the intersection of County Road T and Town Hall Road by the Marion Church. Galen Freymiller was present at the meeting and

stated that with the seal coating that has been done next to the church, the road is getting higher and is raised up to the front steps causing water to get into the church basement. He was wondering if the seal coat could be replaced in front of the church at the same time as the bridge project as each time the road gets re-seal coated, the level of the road gets higher. Steve will check with Travis Kramer to see if the county has plans of lowering their end of the road when they are working on their project. Steve made a motion to designate the \$2,000 county matching road aid improvement project to bridge/tube replacement at Highway T and Town Hall Road. Jerrod seconded the motion.

8. **Set date for 2024 Annual Meeting (3<sup>rd</sup> Tuesday in April – April 16, 2024):** A motion was made by Steve to schedule the 2024 annual meeting for Tuesday, April 16, 2024. Jerrod seconded the motion.
9. **Adjournment:** Jerrod made a motion to adjourn the Town of Marion’s 2023 annual meeting. Steve seconded the motion. The meeting was adjourned at 6:59 PM.

Respectfully submitted,

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Judith A. Boughton, Clerk

**MINUTES OF BOARD MEETING  
TOWN OF MARION  
APRIL 18, 2023**

- 1. Call to Order:** Steve Peer, Chairman, called the regular Board meeting for the month of April to order at 6:59 p.m.
- 2. Roll Call:** Present at the meeting were: Steve Peer, Chairman; Bob Frey, Supervisor; Jerrod Waterman, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer.

Citizens who were in attendance of the meeting were: Tiffany Waterman, Galen and Peggy Freymiller, Mary Kirschbaum, Tom Haile, Lonny and Laurayne Fischer, Wyatt Roth and Zach Riemenapp from Fahrner, Jonathan Knowles.

- 3. Approval of Agenda:** Jerrod made a motion to move the agenda item, “Review Seal Coat Bids” to before citizen’s input. Steve seconded the motion.
- 4. Proof of Publication of Meeting Notice:** The notice of meeting was published Thursday, April 13, 2023, in the Boscobel Dial. The agenda was posted Thursday, April 13, 2023, at the town shop and on the town web site.
- 5. Minutes of Previous Meeting:** The Minutes of the March 13, 2023, board meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Jerrod to approve them. The motion was seconded by Steve.
- 6. Treasurer’s Report:** The Treasurer’s report was prepared by Laurie King and read by Laurie as follows:

Checking	\$	14,467.39
Equipment fund savings		71,672.14
Red school house restoration		2,660.13
People’s Money Market		137,563.23

ARPA Funds	35,292.19
Local Gov't Inv Pool	<u>23.34</u>
Total:	\$ 261,678.42

Loan Summary: Regarding the loan with Peoples State Bank, the terms of the loan are 2.49% fixed annual rate until 2025. The current loan balance is \$140,683.47. Payments of \$16,500 are due to continue quarterly until a final payment is made in June 2025.

**Review Seal Coat Bids [Moved from “New Business” to before “Citizen’s Input]:**

Bids for Fahrner Asphalt Sealers and Scott Construction, Inc. were submitted in sealed envelopes. The first envelope to be opened was submitted by Scott Construction and was opened by Chairman Steve Peer and read as follows:

- Price per mile for 20’ single seal: \$22,586.
- Price per mile for 20’ double seal: \$45,172.00.

The second enveloped opened by Chairman Steve Peer was for Fahrner Asphalt Sealers and read as follows:

- Price per mile for 20’ top single seal: \$23,203.

Bob asked the Fahrner representatives how soon they would be able to complete the seal coating; and the response was they would get it done in mid-summer. Steve said we would not want to wait until late September. Fahrner representatives promised no later than July. Bob Frey made a motion to go with Fahrner because they did most of our work in the past and will do warranty work. Steve said he will stay with the low bid, which would be Scott Construction (\$617/mile lower). Discussed Waltz Lane and the wash boarding that occurred that was completed by Fahrner in 2022. Jerrod said he would like to go with Fahrner but that they need to roll Waltz Lane down (when it gets hot). Agreed will be done by end of July. Motion made by Jerrod to go with Fahrner. The motion was seconded by Bob.

**7. Citizen Input:** Mary Kirschbaum was at the meeting and was asking about town equipment and asked how much of it is in good shape and ready to go where you can turn the key and use it. Steve said all of it is in that good of shape. Pickup is in good shape. Grader may not start due to dead battery. Mary asked, if something major happened, would everything be ready to go. Bob said some of it needs attention. One truck is pretty good but the other one is not. We only have the International. She asked what year the International is and how many miles. Steve said it is a 2000 and does not have a lot of miles. She wanted to know if the snow plows are in good shape. Bob said we need a better truck. Bob said he wants to look at a truck first before buying so we don't end up sticking a lot of money in it in repairs. Jerrod said we have already had our feelers out looking for trucks. Discussed the cutting back and breaking up of the road by Mary's driveway that she would like fixed. Steve thinks the cutting back at the driveway is where Tiger has been coming out with the manure spreader and cut the corner too close and causes it to cut back. If they would make a wider turn when coming out of the driveway, it won't cut the edge of the road and make a hole there. Mary said there needs to be some gravel put in there and packed down and needs reinforcement there that should have been put there when they did the road. Steve reiterated making a wide turn.

**8. Old Business:**

- **Update on Federal Bipartisan Infrastructure Law (BIL) Funding (FFY 2022-2026) – (Travis Kramer – Tower Road Double Seal Coating Project):** Steve talked to Travis Kramer about Tower Road, and the grant he was thinking of will not work because it is for a blacktop road and not double chip seal. Trying to get us in on a different grant for the seal coat.
- **Update on Tower Road – Quit Claim Deed:** We have not received anything from Austin Engineering, so there is nothing new on this.
- **Update on Salt Shed:** Nothing new on this.

**9. New Business:**

- **Review Seal Coat Bids:** This agenda item was addressed before Citizen Input. Please see above.
- **2022 Recycling Program Accomplishments and Actual Costs Annual Report:** The 2022 Recycling Program Accomplishments and Actual Costs

Annual Report was submitted to the DNR by Judi on March 30, 2023. The per capita collection standard is 82.40 pounds/person/year. We only took in 23.83 pounds/person/year. We disposed of 134 tires. Net eligible recycling costs came to \$3,009.08 – household items only. Grant award was \$1,073.04.

- **Spring Cleanup Saturday May 6 From 8 AM to 4 PM.** Fischers will take care of getting workers. Todd has 2 dumpsters (40s) scheduled from Town & Country. Discussed whether we would change anything on the disposal fees for tires and TVs/computer monitors and it was decided to leave the same as last fall.
- **Boscobel and Rural Fire District Board Member Representing Town:** Discussed who will take over Todd's position on the Boscobel Fire Board. Steve volunteered to be on the board and will report back.
- **Review Rural Insurance Policy:** Judi believes she submitted the wrong amount for the truck value to Rural Insurance that was discussed at last meeting and verified that the board wants \$25,000 on the IH truck and not \$20,000, which is the value she had submitted via email. The board verified they want \$25,000 and Judi will have it changed to reflect that amount.
- **Board of Review Member Training:** Discussed at least 1 board of review member needs to receive training per year, but Judi recommended if possible each board member receive training due to the revaluation.
- **Set up date to Adjourn Board of Review Within 45-Day Period starting April 24, 2023:** The assessment roll will not be completed until August due to revaluation, so the board of review will need to meet within a 45-day period beginning April 24, 2023. This will be done at the May meeting.
- **Mobile Home Park License Process:** Discussed the process of obtaining an application from the mobile home park owner for a license, which has always been initiated by the clerk and whether that was the correct process.
- **SLFRF Project and Expenditure Report:** Judi will need to complete an SLFRF Compliance Report by April 30, 2023 for costs incurred during period of March 3, 2021, and ends on December 31, 2024, as long as the award funds for the obligations incurred by December 31, 2024, are expended by December 31, 2026.

**10.Future Agenda Items:** Notice of meeting to adjourn BOR to later date.  
Spring cleanup update.

**11. Patrolman's Report:** Lonny said they are trying to get larger holes patched in the road. Cleaned out a few tubes, getting ready for new seal coat.

**12. Correspondence:** None.

**13. Approval of Invoices:** A motion was made by Jerrod to approve the April invoices. Bob seconded the motion.

Additional checks written out after the April 2023 board meeting and before the May 2023 board meeting are:

- None.

**14. Adjournment:** Motion was made to adjourn the meeting by Jerrod. Bob seconded the motion, and the meeting was adjourned at 8:25 p.m. The May board meeting will be held on Monday, May 8, 2023, at 6:30 p.m.

Respectfully submitted,

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Judith A. Boughton, Clerk