

**MINUTES OF BOARD MEETING  
TOWN OF MARION  
JANUARY 8, 2024**

1. **Call to Order:** Steve Peer, Chairman, called the regular Board meeting for the month of January to order at 6:30 p.m.

2. **Roll Call:** Present at the meeting were: Steve Peer, Chairman; Jerrod Waterman, Supervisor; Bob Frey, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer.

Citizens who were in attendance of the meeting were: Laurayne Fischer, Tom Haile, Randy Dombeck.

3. **Approval of Agenda:** Bob made a motion to keep the agenda items in the order posted. Jerrod seconded the motion.

4. **Proof of Publication of Meeting Notice:** The notice of meeting was published Thursday, January 4, 2024, in the Boscobel Dial. The notice of meeting and agenda were posted at the town shop and on the town web site on January 2, 2024.

5. **Minutes of Previous Meeting:** The Minutes of the December 11, 2023, board meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Jerrod to approve them. The motion was seconded by Bob.

6. **Treasurer's Report:** The Treasurer's report was prepared by Laurie King and read by Laurie as follows:

Checking	\$	380,407.92
Equipment fund savings		13,685.50
Red school house restoration		3,695.31
People's Money Market		76,983.09
ARPA Funds		6,435.17
Local Gov't Inv Pool		<u>24.16</u>
Total:	\$	481,231.15

Loan Summary: Regarding the loan with Peoples State Bank, the terms of the loan are 2.49% fixed annual rate until 2025. The loan balance is \$93,530.21. Payments of \$16,500 are due to continue quarterly until a final payment is made in June 2025. Donations were made in the amount of \$370.00 to the Red School House fund by the following: \$50 from Ole and Theresa Simes; \$20 from Phil Moldrem; \$300 from Deb Wagner in memory of Jim Frey. Laurie had prepared a thank you note in appreciation of their donations for the board to sign.

**7. Citizen Input:** None.

**8. Old Business:**

- **Update on Tower Road – Surveying/Quit Claim Deed:** Judi contacted Aaron from Austin Engineering. He said Henry Stoltzfus's neighbor, Scott Volden, will be purchasing 20 acres from Henry and so the road frontage property on Tower Road where the road was moved will only need to be divided into 2 landowners instead of 3 to be quit-claimed. He will be holding off to complete a certified survey map to be sure purchase goes through and provided a preliminary copy of the survey for the board's review. The survey was distributed to the board for review and approved. Once the sale is complete, he will be sending a certified copy to the township.
- **Update on ARPA Project – Allocation of Remaining Funds (\$6,431.00):** Steve has checked into shipping containers for office storage. Jeff's Tractor had shipping containers that were nice but priced too high at \$7,500 to \$15,000. The ones in Guttenberg, Iowa for a 20' unit was around \$2,500 and a 40' unit was \$3,500 delivered. They would have to be looked at to see what kind of shape they are in. Fritzes also had one purchased that they might sell. Bob did not get a hold of the place where he purchased his but paid \$2,800 for one and less for the other that was not airtight. Judi mentioned, even though there is a need for town office storage for the township, it may not make much sense at this point to have a shipping container as far as using it for the new voting machine at least as she has found the voting machine is larger than she thought it would be and will be more difficult to transport back and forth between office, elections and storage for elections, training, pre-lats and public inspections. She suggested the board consider thinking about finding funds for building a town hall in the future if they are able to do so without a tax increase.
- **Update on Replacing Bridge By Marion Church With Culvert:** Steve was able to talk to Travis Kramer and the county has plans to replace the bridge when they broaden the corner of County Road T and Town Hall and will be doing this sometime in April or May.
- **Update on Bid on Culvert on Pine Knob and Town Hall Road:** Steve has not heard anything on this.
- **Update on Truck Chains:** Bob got a hold of Don's Tire and chains are on the yellow truck. Tom filled all of the trucks up with fuel today to get ready for the snow. Bob said the International truck severely needs a new edge as it is wearing on the one side and already wearing into the truck. Jerrod will order a pickup blade but has to get it measured yet.
- **Update on Storage Container for Office Storage:** This was discussed above and will hold off on this and see if there are ways to plan for a town hall without raising taxes.

**9. New Business:**

- **Tower Road Project Funding Update:** Steve was able to talk to Travis Kramer from Grant County Highway and he asked him what they came up with for funding on the upper

Tower Road project. Travis was able to approve funding through the Grant County 2024-2025 Local Road Improvement Program (LRIP), Town Road Improvement (TRI) Program with a TRI Entitlement of \$55,885.00 and an estimated project cost of \$132,000.00. This will be used for ditching, construction and seal coating the portion of Tower Road that is still gravel. Steve said the road needs to be widened in places and the corners worked on before it can be permanently seal coated.

- **John Mills Personal Property Bill:** John Mills contacted Judi and said he has always rented the trailer he once lived in on Old 61 from Bill Hrubes and the shed that was there was torn down in 2005, so he does not know why he has been getting billed for personal property taxes. This shows up on the tax roll as being delinquent and Laurie has been having to try to collect it. He owes \$90. He currently lives out of state. This was discussed, and Jerrod made a motion to write off John Mills' delinquent bill since it is only \$90 and likely not collectible. Bob seconded the motion. Discussed Denner having a delinquent personal property bill also. He was renting property and it is believed he had a heated shed there that he owned. Unsure if he took the shed with him when he moved and Laurie does not have his current address but will continue to bill him if possible. Judi mentioned when talking to the assessor there is a number individuals can call that is included on their bill if they feel they are getting taxed for personal property they do not own.
- **Voting Machine Update/ImageCast Election Hardware Maintenance Agreement:** A motion was made by Jerrod to sign the ICE Hardware Maintenance Agreement in the amount of \$410 for the term of January 1, 2024 to December 31, 2024. Bob seconded the motion. Judi explained the invoice from Command Central for the voting machine totaled \$7,010 and included the refurbished machine in the amount of \$6,100, ICE installation and training package of \$400, delivery of \$100, ICE hardware maintenance agreement of \$410. The township received a trade-in check from Command Central for the ICX voting machine in the amount of \$3,299.

**10. Future Agenda Items:** Cutting edges for pickup and International. Camera update.

**11. Patrolman's Report:** Everything is ready to go for the expected snow. Tom said he put exhaust system back on orange truck. Bob suggested renting brush cutter equipment to cut brush this winter if there is opportunity.

**12. Correspondence:** Town & Country reminder for clearing snow and ice. Steve signed the Monroe Truck Equipment Inc. Federal Excise Tax Exemption Certificate.

**13. Approval of Invoices:** A motion was made by Bob to approve the January invoices. Jerrod seconded the motion.

Additional checks written out after the January 2024 board meeting and before the February 2024 board meeting are:

- 1/10/2024, #15045, USPS, clerk stamps, \$66.00.
- 1/17/2024, Electronic, State w/h, WI DOR, \$75.00.
- 1/24/2024, Electronic, WI sales tax, WI DOR, \$3.88.

- 2/7/2024, deposit slips, \$25.50.

**14. Adjournment:** Motion was made to adjourn the meeting by Bob. Jerrod seconded the motion, and the meeting was adjourned at 7:38 p.m. The February board meeting will be held on Monday, February 12, 2024, at 6:30 p.m.

Respectfully submitted,

---

Judith A. Boughton, Clerk