

**MINUTES OF 2025 ANNUAL MEETING
TOWN OF MARION
April 15, 2025**

1. **Call to Order:** Steve Peer, Chairman, called the 2025 Annual meeting to order at 6:32 PM on April 15, 2025.
2. **Roll Call:** Present at the meeting were: Steve Peer, Chairman; Jerrod Waterman, Supervisor; Judi Boughton, Clerk; Laurie King, Treasurer. Bob Frey, Supervisor, was absent from the meeting.

Citizens who were in attendance of the meeting were as follows: Lonny and Laurayne Fischer; Mary and Ray Kirschbaum, Tom Haile, Tiffany Waterman, Jonathan Knowles, Jerrell and Kayla Sazama.

3. **Proof of Publication:** Notice of the meeting was published in the Boscobel Dial on Thursday, April 10, 2025. The notice of annual meeting and agenda were posted at the town shop on April 10, 2025 and on the town web site on April 13, 2025.
4. **Review of 2024 Financial Report:** The 2024 Financial Report was distributed to all in attendance for review along with the 2024 Cash Flow Report.
5. **Approval of 2024 Financial Report:** Steve asked if everyone had a chance to review the 2024 Financial Report and if there were any questions. There being no questions, a vote of hands from the electors was taken for approval of the 2024 Financial Report. There were 13 electors present. A show of hands approving the 2024 Financial Report was 13. There were 0 hands raised opposing the financial report. Jerrod made a motion to approve the 2024 Financial Report. Steve seconded the motion. Motion carried.
6. **Citizen Input:** Lonny said on Timber Lane, Jonathan Miles said it was washing out on the east side by the tube coming out on Stenner. He had asked for Lonny to bring it to the attention of the board.
7. **Identify Highway Improvement Project for County's Matching Road Aid:** A discussion was undertaken regarding what project the \$2,000 matching road funds from 2025 should be designated to be applied to. Steve said we will only get 50% back when we actually try to collect on a project. Jerrod made a motion to designate the \$2,000 county matching road aid improvement project funds to work on taking out the soft spots on Smokey Hollow Road. Steve seconded the motion.
8. **Set date for 2026 Annual Meeting (3rd Tuesday in April – April 21, 2026):** A motion was made by Steve to schedule the 2026 annual meeting for the recommended 3rd Tuesday in April, which is April 21, 2026. Jerrod seconded the motion.
9. **Administer Written Oaths of Office from Elected Board Members, Clerk and Treasurer.** The written oaths of office were administered to Jerrod Waterman as Chairman, Tom

Haile as Supervisor 1, Jonathan Knowles as Supervisor 2, Judi Boughton as Clerk and Laurie King as Treasurer.

10. **Adjournment:** Jerrod made a motion to adjourn the Town of Marion's 2025 annual meeting. Steve seconded the motion. The meeting was adjourned at 6:53 PM.

Respectfully submitted,

Judith A. Boughton, Clerk

**MINUTES OF BOARD MEETING
TOWN OF MARION
APRIL 15, 2025**

1. **Call to Order:** Jerrod Waterman, Chairman, called the regular Board meeting for the month of April to order at 6:56 p.m.
2. **Roll Call:** Present at the meeting were: Jerrod Waterman, Chairman; Tom Haile, Supervisor; Jonathan Knowles, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer.

Citizens who were in attendance of the meeting were: Lonny and Laurayne Fischer, Mary and Ray Kirschbaum, Tiffany Waterman, Steve Peer, Jerrell and Kayla Sazama.

Approval of Agenda: A motion was made by Tom to leave the agenda items in the order posted. Jonathan seconded the motion. Motion carried.

3. **Proof of Publication of Meeting Notice:** Notice of the April 15, 2025, board meeting was published in the Boscobel Dial on Thursday, April 10, 2025. The notice of the April board meeting and agenda were posted at the town shop on April 10, 2025 and on the town web site on April 13, 2025.
4. **Minutes of Previous Meeting:** The Minutes of the March 10, 2025, meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Jonathan to approve them. The motion was seconded by Tom. Motion carried.
5. **Treasurer's Report:** The Treasurer's report was prepared by Laurie King and read by Laurie as follows:

Checking	\$	15,993.88
Equipment fund savings		11,605.47
Red school house restoration		4,598.71
People's Money Market		162,361.29
Local Gov't Inv Pool		<u>25.85</u>
Total:	\$	194,585.20

Laurie said she did not get on the agenda information regarding savings account. This will be placed on the agenda for the next meeting and the board will be able to make a decision regarding transferring money into an interest-bearing account.

Laurie stated the Peoples State Bank savings account is currently at 0.1% interest. There is a current CD special at PSB for 11 months with minimum deposit of \$1000 with a 3.85% interest rate. Their special is always their best but you never know when it will end. Others are listed as 6 months at 2.65%. MM balance is \$162,361.29 at this time. Current requires a minimum of \$1,000 balance; 5 withdrawals allowed per month; 1% variable. Another option with PSB is a money market with a required \$10,000 balance with 3 withdrawals allowed per month. There is a variable rate, tiered, which is 10K-25K at 2.25%; 25K-100K at 2.50%; 100K-250K at 2.75%. When balance changes, interest rate would also change on that.

Another option is the Local Government Investment Pool (LGIP). This is a pool that is at the state level. All state entities use it – retirement for state workers, etc. This was opened up in the 1970s for local governments to improve interest rates. Money is invested in state government investments. Rate varies monthly, but is currently higher than CD rates. Current rate for March was 4.39%. It changes and you end up with an ending monthly rate. All the subaccounts would have the same rate. It is very liquid with the same day to next business day availability. Goes with the market, maybe a little better than CD rates. Can pull money out when you need it without any penalties. On page 4 of packet Laurie provided for the LGIP, it says that the objective is to provide a safe investment for local governments but no investments are guaranteed. Part of their funds are in what would be similar to a CD where it is held safe. A certain percentage is diversified into bonds, etc. in addition to the general state investments utilized in pool share of accounts. What Laurie got out of it, there is a certain portion that is covered by FDIC. Her impression is it is pretty safe. Laurie could contact some of the local governments around us and see how they are utilizing it if the board seems interested in this route. Jerrod thinks we should consider it. Would probably need a resolution. Discussed Red School House and Equipment Fund possibly being put into a CD. Jerrod is thinking about putting RSH and Equipment in LGIP and seeing how it looks 4 months down the road. This will be put on the agenda for May.

As far as Tower Road work, Scott's had bid on seal coating. Jerrod needs to call when they will be completing. (Also needs some gravel but not much). Steve thinks it is ready except for touching up.

- 6. Citizen Input:** Lonny said we are running out of room to store stuff in upper shed and wondered about the possibility of building on a 12-foot lean-to onto the current shed to put smaller things in that. Jerrell Sazama was present at the meeting and said he thinks we should clean shed out first. Board discussed things stored in the back of the shed in a shelf area including a tank. Mary Kirschbaum was present and asked what the tank on the back shelf is used for. Steve said it is for weed spraying when the sprayer is used in the back of the truck. Steve said everything should be all there for it. There are bags of chloride under it (anti-dust), 15-20 bags. Jerrod will meet up with Tom and see what they can do regarding cleaning it up. Jerrell said Bob Frey brought up at the last meeting Henry Stoltzfus laying things along the road and wondered if anyone had talked to him. Discussed Henry is in Mexico for medical reasons and unsure when he will be

returning. Jerrell said it is still accumulating while he is gone. Jerrod said we will try to contact someone.

7. Old Business:

- **Update on Diesel Fuel Tank:** Jerrod said we bought a 500-gallon fuel barrel, chassis and pump from Craig Martins, Luana Iowa, for \$3500. They found there is a problem with one of the bearings.
- **People's State Bank Update on Loan Payoff:** Laurie contacted Courtney who works with John Zenz at the Lancaster People State Bank office and she sent an email with info about what they found. The township paid off the seal coat loan in January and there was a discrepancy from the amortization schedule Laurie had and what they said was the balloon payment. At the time Laurie went in and got the amortization schedule from Janet at PSB but it turns out Janet was using the wrong funding date on the schedule. Instead of taking the funding date to the actual date it was, the date was used that Laurie was in there, so there was a month and 10 days of interest that was not accounted for on the schedule. Laurie has since gotten the actual schedule, list of payments, interest and principal and it all comes within 1 cent of what it should be. Laurie said the schedule she had was wrong and we paid what we owed.

8. New Business.

- **Update on Wheel Bearing on Dodge Truck:** Jerrell Sazama did the repair on this and it seems to be working good. The plow needs to be taken off the truck when not in use.
- **Ensure Setup for Spring Cleanup May 3:** Judi said she does not recommend charging residents for TVs/computers if Jerrod is going to take them for free even though she has already published in the paper saying there will be a \$25 fee. This was discussed and she offered to change flyers and website notice to remove the fee. A motion was made by Tom that the TVs and computers would be taken with no charge to residents. Jonathan seconded the motion. Motion carried. The board said to leave the \$25 fee on the website and fliers and just not charge for the TVs and computers when they are brought in. Jerrod said he has cameras coming to watch for tires being dropped off when they aren't supposed to be. Discussed tires in the main shop to be gotten rid of. The board offered if they don't fit any of the current equipment that Steve Peer may want them for the truck he purchased.
- **Vote on New Boscobel Fire Board Member to Represent Town of Marion:** Steve said the fire board meets quarterly. Occasionally there is a special meeting. They will send a paper to let you know when it is going to be. Jerrod nominates Tom Haile to be on the fire board. Jonathan seconded the motion. Next

meeting is April 30th at 6:00. Tom will attend the meeting and introduce himself that he is taking Steve's place.

- **2024 Recycling Program Accomplishments and Actual Costs Annual Report:** Judi filed the 2024 Recycling Program Accomplishment and Actual Costs Annual Report on April 15. The township collected 9.83 tons in 2024 (compared to 6.82 tons in 2023), which is 30.91 pounds per person per year and did not meet the table 1 collection standard of 82.40 pounds per person per year as set by the DNR. Judi reminded everyone dropping off aluminum to send her a copy of the aluminum can weight records so this can be added to our recycling tonnage and also to send all other records for TVs, computers, tires and scrap metal. Judi Shared the recycling report with the board for review.
- **Review Rural Insurance Policy:** Judi said the white pickup and the IHC dump truck Steve purchased has been removed from the policy but it still shows up on the main policy. The full amount has been paid and we will receive back a credit for the difference. The board reviewed that policy and approved.
- 9. **Future Agenda Items:** Follow up on patch for Scott's. Follow up on money market and LGIP. Decision on whether to transfer funds from RSH and Equipment over to LGIP. Update on seal coating on Tower Road. Follow up on cleaning out shed and extra space to put things. Follow up on contacting Henry on items too close to road on the roadside. Follow up on cameras. Follow up on spring cleanup. Summer and winter patrolman work, discuss if we need another part-timer patrolman. Raymond Kirschbaum interested in part-time patrolman.
- 10. **Patrolman's Report:** Tom started patching but it was still too cold and quit until it warms up some. Tom has been told by John Rounds that the cutting edges on grader need to be replaced. Jerrell Sazama doesn't think we have enough gravel roads to worry about fixing the cutting edges and doesn't think the grader is worth investing a lot of money for what we would need it for.
- 11. **Correspondence:** We received a New Horizons equity redemption credit of \$984.69. Letter from Grant County Conservation, Sanitation and Zoning to Ronnie Kellogg for shoreland permit.
- 12. **Approval of Invoices:** A motion was made by Tom to approve the invoices. Jonathan seconded the motion.

Additional checks written out after the April 2025 board meeting and before the May 2025 board meeting are:

- 4/17/2025, #15413, Catalis, \$412.92.

13. Adjournment: Motion was made to adjourn the meeting by Tom. Jonathan seconded the motion, and the meeting was adjourned at 8:30 p.m. The May board meeting will be held on Monday, May 12, 2025, at 6:30 p.m.

Respectfully submitted,

Judith A. Boughton, Clerk