

**MINUTES OF BOARD MEETING
TOWN OF MARION
DECEMBER 8, 2025**

1. **Call to Order:** Jerrod Waterman, Chairman, called the regular Board meeting for the month of December to order at 6:30 p.m.
2. **Roll Call:** Present at the meeting were: Jerrod Waterman, Chairman; Tom Haile, Supervisor; Jonathan Knowles, Supervisor; Judi Boughton, Clerk; Laurie King, Treasurer.

Citizens who were in attendance of the meeting were: Ray and Mary Kirschbaum, Tiffany Waterman, Laurayne Fischer, Travis Ward, Theresa Hollinger, Nick Hollis, Jerrell Sazama.

3. **Approval of Agenda:** A motion was made by Tom to leave the agenda items in the order posted. Jonathan seconded the motion. Motion carried.
4. **Proof of Publication of Meeting Notice:** Notice of the December 8, 2025, board meeting was published in the Boscobel Dial on Thursday, December 4, 2025. Notice of the December board meeting and agenda were posted at the town shop and on the town website on December 4, 2025.
5. **Minutes of Previous Meeting:** The Minutes of the November 18, 2025 Budget Hearing, Special Town Meeting of Electors and November Board Meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Jonathan to approve them. The motion was seconded by Tom. Motion carried.
6. **Treasurer’s Report:** The Treasurer’s report was prepared by Laurie King and read by Laurie as follows:

People’s State Bank Accounts:

Checking	\$	58,382.60
Equipment fund savings		101.88
Red school house restoration		470.71
People’s Money Market		<u>36,132.57</u>
Total People’s State Bank Accounts:	\$	95,087.76

Local Government Investment Pool Account:

General	\$	11,725.84
LGIP Equipment		658.62
LGIP Red School		5,059.74
LGIP Building		<u>26.60</u>
LGIP Accounts Total	\$	17,470.80
Total Monetary Assets	\$	112,558.56

Laurie brought up the fact that in 2027, towns that have a website will need to be in compliance with website accessibility requirements. Our town's website is not compliant and so will need to be redesigned. She has been checking out options with web designers and comparing and has an online meeting with one that is more nationwide for pricing. She will gather information and bring to the board. WTA came out with a notice that there is a grant available for cyber security coming up and the deadline for having the application in is January 2026. She will be attending the webinar tomorrow regarding this to get a better idea of whether redesigning a website would fit into this grant. This also relates to .gov emails that are recommended but not mandatory.

Regarding town funds, Laurie asked the board if there will be any movement at the end of the year into equipment or building funds. This will be addressed in January.

7. **Citizen Input:** Jerrell Sazama was at the meeting and told the board that the roads are not great. He said he needs roads to be better maintained coming into his business on the back side of Town Hall from Casey Fritz's driveway to his driveway.
8. **Old Business:**
 - **Salt Shed Update and DNR Request to Cease Operation of Shed:** Judi said she called the DNR in follow-up to the November meeting to get in contact with whoever called Jerrod from the DNR notifying the township that the salt shed needed to be emptied of salt or the township would be fined and if not done, the building would be removed at the town's expense. They were unable to provide a name of anyone who would have made a phone call to Jerrod that said the salt shed was condemned and said normally they would send out a letter giving proof that this was mandated. They recommended calling someone with the DOT.
 - **Town Hall/Shop Update:** Judi said there is not a lot of time between now and the spring election to get a referendum on the spring ballot for a town hall/shop. It is doable but we need to have a more precise plan in place. The board will work on a plan in the coming months.

(At this point, Jerrod made a motion to move the Ward/Hollinger agenda item up ahead of other agenda items. Tom seconded the motion.)

- **Ward/Hollinger and Hollis Flood Damage and Dry Hollow Road Issues:** Theresa Hollinger was present at the meeting and said at the December meeting she presented a letter that detailed the township to assist with problems with her neighbor across the street diverting water down the middle of her property. Travis Ward placed a wooden board across a culvert to block flow of water through the culvert and he had been instructed to unblock the culvert. She said the board has been pulled up but is sitting above the culvert and could be pushed down at any time. Prior to the August flood, they had problems with water. It runs down through the center of their property and then runs down and out to the creek. At that point there was a shallow ditch dug by the township. Her husband has

since dug it deeper. The town has given permission for Travis to fill it back in and he has and then some, which is higher and she said come spring it will cause more problems. They have secured an attorney. Nick Hollis said he has the right to protect the property and will dig it out if he needs to. They have provided photos of water flooding where they park their cars and some of the water flowage.

Travis said the valley has been like that forever and did the same thing during the last flood. He has not disturbed the lot and has been scooping rock out so the water will run where it is supposed to be. He said he needs to be able to back semi-trailers in his drive. He said they put a swale in 12 inches below the shoulder. He also added that the diversion of water changed when they put their parking lot in.

Jerrod said the board intends to replace old tubes that have worn out and put new ones in on Dry Hollow. Jerrod said Nick Hollis and Theresa Hollinger should not be digging in the road right-of-way without a permit. Nick and Theresa said as soon as it damages their property, they have rights. Jerrod said when you dig a trench that deep, someone could run off and sheer a tire and they cannot dig in the town's right-of-way. Travis Ward asked if there is an ordinance for parking their cars on the town's right-of-way. Jerrod said we have 2 or 3 other citizens that park in the right-of-way and they have addressed it. Jerrod said we will be more mindful and useful of ordinances. Travis asked to be contacted if they design something to divert the water on Dry Hollow. Travis said the wooden board is not blocking the culvert anymore and he will remove the board entirely if they agree to not come onto his property. Jerrod discussed the town board may create a berm on upper side of Dry Hollow Road between the properties as soon as feasible. The resolution is the wooden board is to be taken down by Travis Ward; there will be no trespassing and as soon as there is no snow, the board will make something so water is diverted correctly. All were in agreement.

- **Update on Dry Hollow Tubes and Road Repair:** The tubes for this project have been moved to the lower landing property on Tower Road for the winter season so they do not get hit by someone and will be moved back when the road work commences.
- **Update on WDF for August Flooding:** Nothing new on this from the county level.

9. New Business:

- **Certificate of Insurance for Mulrooney and McCabe:** Judi has not received certificates from either business. Judi will call Mulrooney at 608-732-8368 and will contact McCabe.
- **Ward/Hollinger and Hollis Flood Damage and Dry Hollow Road Issues:** Please see above where this agenda item was moved ahead of other agenda items due to a police officer being present if needed.
- **Appointment of election inspectors for 2026-2027 term:** Motion by Jonathan and seconded by Tom for appointment of 6 election inspectors to work at elections for the two-year term 2026-2027 as follows: 1) Laurayne Fischer; 2) Karen Gander; 3) Marlene Wetter; 4) Peggy Updike; 5) Peggy Freymiller; 6) Tiffany Waterman.

- **Update on Ray Kirschbaum CDL and Training Reimbursement:** Ray Kirschbaum got his CDL in July and the board acknowledges reimbursement as agreed on at date of hire for paying half the cost of training and permit prep in 3 equal payments beginning December 2025, 1/3 in December 2026 and the remaining 1/3 in December 2027.
- **Boscobel Mini Storage Payment:** The board agreed on making quarterly payments to Boscobel Mini Storage and a check was issued for January through March.

10. Future Agenda Items: Town ordinances, fire board update, WDF update. Salt shed/Town Hall, vibrator for sanding with red truck.

11. Patrolman's Report: Tom and Ray have been plowing snow and will do a better job sanding on Wisconsin Valley Road. Talked about adding calcium "chloride" to winter road mix. County does magnesium chloride. Tomorrow first thing they will sand roads going to Jerrell Sazama's. At the first snow, the plow truck slid off sideways by Shan Riggs because of the ice; they tried to pull it out with the grader and that got stuck so they called Guy's Truck and Tractor from Dickeyville and they did not chain up before going up the hill and slid off at upper side of road. This was after they were done with the town slide-offs. Jerrod said Guy's charges until they come back and so the bill reflected the time spent pulling out their own truck. Jerrell said for future reference, consider Wagner's at Richland Center.

12. Correspondence: None.

13. Approval of Invoices: A motion was made by Jonathan to approve the invoices. This includes expected bills that will be coming in after the meeting such as BFI Waste. Tom seconded the motion.

Additional checks written out after the November 2025 board meeting and before the December 2025 board meeting are:

- 12/30/2025, #15613, Republic Services, \$255.00.

14. Adjournment: Motion was made to adjourn the meeting by Tom. Jonathan seconded the motion, and the meeting was adjourned at 7:58 p.m. The January meeting will be held on Monday, January 12, 2025, at 6:30 p.m.

Respectfully submitted,

Judith A. Boughton, Clerk