

**NOTICE OF CAUCUS AND
TOWN BOARD MEETING
TOWN OF MARION**

NOTICE IS HEREBY GIVEN that a Town Caucus for the purpose of nominating candidates to appear on the Spring Election ballot for the positions of: Town Chairperson, Town Supervisor 1, Town Supervisor 2, Town Clerk and Town Treasurer, for a 2-year term, will be held at 6:30 PM, **MONDAY, JANUARY 13, 2025**, in the Blake-Semrad American Legion building at 106-1/2 East Oak Street, Boscobel, WI. The regular monthly Town Board meeting for the Town of Marion will be held immediately following the town caucus. The agenda will be posted at the town shop and www.townofmarion.com.

(Pub: 1/2/2025; 1/9/2025)

(Posted: 1/3/2025)

CAUCUS AGENDA:

1. **Call to Order:** Steve Peer, Chairman, called the January 13, 2025, Town of Marion Caucus to order at 6:33 p.m.
2. **Roll Call:** Present at the meeting were: Steve Peer, Chairman; Bob Frey, Supervisor; Jerrod Waterman, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer.

Citizens who were in attendance of the meeting were: Randy Dombeck, Mary Kirschbaum, Tom Haile, Peggy and Galen Freymiller, Jerrell and Karla Sazama, Jonathan and Cheryl Knowles, Tiffany Waterman.

3. **Proof of Publication of Meeting Notice:** The notice of caucus was published Thursday, January 2, 2025 and Thursday, January 9, 2025, in the Boscobel Dial. The notice of caucus and agenda were posted at the town shop and on the town website January 6, 2025.
4. **Electors Select Chairperson (someone not seeking office) by ballot or by acclamation:** Steve Peer was nominated by Judi Boughton as chair of the 2025 caucus. Bob Frey seconded the nomination. It was voted that nominations would be taken from the floor.
5. **Electors Select 2 Tellers:** Peggy Freymiller and Karla Sazama were nominated and voted in as tellers.
6. **Nominations for each office either taken from floor or by secret ballot (Chairperson announces which method will be used prior to taking nominations) (if more than 2 persons nominated for 1 office, a vote must be conducted to reduce the number to 2).**
 - **Nominations for Chairperson (Incumbent: Steve Peer):** Steve nominated Jerrod Waterman to appear on the ballot for chairperson. Judi seconded the nomination. Mary Kirschbaum nominated Jerrell Sazama to appear on the ballot as chairperson. Bob seconded the nomination. Nominations were closed for chairperson.
 - **Nominations for Supervisor 1 (Incumbent: Bob Frey):** Jerrell Sazama self-nominated to appear on the ballot for supervisor 1. Bob seconded nomination for Jerrell for supervisor 1. Steve nominated Tom Haile to appear on the ballot for supervisor 1. Jerrod seconded nomination for Tom Haile as supervisor 1. Nominations were closed for supervisor 1. Jerrell Sazama declines chairperson nomination.

- **Nominations for Supervisor 2 (Incumbent: Jerrod Waterman):** Steve nominated Jonathan Knowles to appear on the ballot for supervisor 2. Judi seconded the nomination. Nominations closed for supervisor 2.
 - **Nominations for Clerk (Incumbent: Judi Boughton):** Steve nominated Judi Boughton to appear on the ballot for clerk. Mary seconded nomination for Judi to appear on the ballot for clerk. Nominations closed for clerk.
 - **Nominations for Treasurer (Incumbent: Laurie King):** Bob nominated Laurie King to appear on the ballot as treasurer. Jerrod seconded the nomination. Nominations closed for treasurer.
- 7. Notification to Candidates in Writing if Candidate Present:** All candidates were notified of their nominations and paperwork completed at the meeting.
- 8. Adjournment:** The caucus was adjourned at 6:52 p.m.

NOTE: No later than the end of the 3rd day following the qualification of candidates, the municipal clerk must conduct a drawing of lots for each office to determine the order in which the candidates' names will be placed on the Spring Election ballot. Wis. Stat. sec. 8.05(1)(j). The drawing of candidate order does not require a public meeting notice. Candidates may attend, but the clerk is not required to notify or invite them to the drawing. Municipal clerks are advised to document the drawing of ballot order in writing and to not conduct the drawing alone. *On January 17 at 3:45, Judi and Laurie met to draw names for who appears on ballot first for supervisor 1. Tom Haile's name was drawn to appear on ballot first.*

**MINUTES OF BOARD MEETING
TOWN OF MARION
JANUARY 13, 2025**

1. **Call to Order:** Steve Peer, Chairman, called the regular Board meeting for the month of January to order at 6:53 p.m.
2. **Roll Call:** Present at the meeting were: Steve Peer, Chairman; Bob Frey, Supervisor; Jerrod Waterman, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer.

Citizens who were in attendance of the meeting were: Randy Dombeck, Mary Kirschbaum, Tom Haile, Peggy and Galen Freymiller, Jerrell and Karla Sazama, Jonathan and Cheryl Knowles, Tiffany Waterman.

3. **Approval of Agenda:** Jerrod made a motion to keep the agenda items in the order posted. Bob seconded the motion.
4. **Proof of Publication of Meeting Notice:** The notice of meeting was published Thursday, January 2, 2025 and Thursday, January 9, 2025, in the Boscobel Dial. The notice of meeting and agenda were posted at the town shop and on the town website January 6, 2025.
5. **Minutes of Previous Meeting:** The Minutes of the December 9, 2024, board meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Jerrod to approve them. The motion was seconded by Steve.
6. **Treasurer's Report:** The Treasurer's report was prepared by Laurie King and read by Laurie as follows:

Checking	\$	395,120.13
Equipment fund savings		5,003.55
Red school house restoration		4,271.73
People's Money Market		109,795.59
Local Gov't Investment Pool		<u>25.56</u>
Total:	\$	514,216.56

Loan Summary: Regarding the loan with Peoples State Bank, the terms of the loan are 2.49% fixed annual rate. The loan is scheduled to be paid off early on January 14, 2025, and the payoff amount is \$31,286.72. The original payoff date set by the bank is June 2025. With the early payoff in January, there will be a savings of \$250 in interest. Laurie stated the payoff amount is actually more than what the bank schedule shows and not sure if this is due to the meeting dates being after the bank's due date and, therefore, accruing extra charges. Steve will check with Peoples State Bank to see why the balance from the payment schedule is less than what the bank says we owe. Treasurer report shows end-of-year bank balance for 2024 of \$93,907.46 for checking, money market, etc. (includes some tax money to be collected in 2025).

7. **Citizen Input:** Randy Dombeck asked if anyone knew anything about a fire number for Kowal's shed on Town Hall. Judi said it would be the owner's responsibility to check with Grant County Zoning before they built the shed and at that time if they wanted a fire number, they would have

requested it on a form through zoning. It would then be sent to the 911 coordinator at the Grant County Sheriff's Department who assigns the number and Judi would receive an email from him and would then order the sign. She has not been contacted by anyone asking for a fire number regarding the Kowal property.

8. Old Business:

- **Update on Pickup Truck:** Heater fan was repaired. Bob put a new hose on back.
- **Update on New Plow Truck:** Jerrell said it is done. Check engine lights on and power steering was leaking. Jerrod said power steering was under warranty from where they bought the truck (Town of Middleton) and should get reimbursed.

9. New Business.

- **Update on Tractor Bucket.** Bucket still has 2.5 inches or so and needs new cutting edge and can wait until spring.
- **Update on Garage Door and Light on Shop:** Bob wants a new panel and seal on the garage door. Randy Dombeck says you can buy a whole new garage door cheaper. The bottom of the door is rusty and has a bad seal. The rest of the door is fine. Bob said he will check on the price of a panel.
- Steve said up where we pile sand and salt, there is a stainless steel dump box and we have been offered \$1200 for it and had paid about that for it. Steve said it is no good to us and Zack Novinska is interested in it for \$1200. Bob made a motion to sell it to Zack for \$1200 and Jerrod seconded the motion.
- Steve said expenses are getting high for working on equipment and he had an idea of cutting those down. We have the pickup we just bought, the white pickup, which needs work and the other IH dump truck. His suggestion would be to put the white pickup and the IH dump truck up for sealed bids. The board agreed sealed bids, as is, where is and the right to accept or reject any bids. The board agreed to let go with plows on them. Judi will advertise for 2 weeks.
- Bob said we need a 500-gallon barrel to put in shed so we can get fuel. He said we could set it inside the door of the upper shed. Steve said before we do that, we need to contact insurance company to see if we can do it. Bob said we need something somewhere so we can have somewhere to get fuel as there are too many trips back and forth to town with the 100-gallon tank in the back of the white truck. Could put a roof over a cement container for a holding tank. Steve said the advantage of having the tank in the pickup is you can fill up tanks on the road and, also, you do not need to worry about someone stealing fuel. Bob said a 100-gallon tank isn't enough. Steve said first step is to call the insurance company. The board will follow up on this.
- Jerrell said they are trying to find parts for the grader and the grader is in Jerrell Sazama's shop. Discussed a price Jerrell will charge for holding it in there.
- Jerrell asked about another person to snow plow in addition to himself as he has a business and unable to just drop everything to plow snow. Willing to work part-time but not wanting to plow all of the roads. This was discussed, discussed contacting Andrew Knowles.

10. Future Agenda Items: Loan Payment update. Update on fuel tank with insurance company. Update on grader repair. Put trucks out for bids -- white pickup with boss plow and 2000 International with snow plow. Contact Steve Peer, Jerrod Waterman or Tom Haile. Put in paper twice.

11. Patrolman's Report: Tom has been cleaning up in shop and sorting things out we do not need. Has been cleaning around dumpster where cats drug garbage out to other side of fence.

12. Correspondence: Judi shared the following correspondence with the board: Grant County notice that trees will be cut on WK Tetrick Farm.

13. Approval of Invoices: A motion was made by Jerrod to approve the invoices. Steve seconded the motion.

Additional checks written out after the January 2025 board meeting and before the February 2025 board meeting are:

- None.

14. Adjournment: Motion was made to adjourn the meeting by Jerrod. Steve seconded the motion, and the meeting was adjourned at 7:48 p.m. The February board meeting will be held on Monday, February 10, 2025, at 6:30 p.m.

Respectfully submitted,

Judith A. Boughton, Clerk