

**MINUTES OF 2026 ANNUAL MEETING
TOWN OF MARION
April 21, 2026**

1. **Call to Order:** Jerrod Waterman, Chairman, called the 2026 Annual meeting to order at 6:31 PM on April 23, 2026.
2. **Roll Call:** Present at the meeting were: Jerrod Waterman, Chairman; Tom Haile, Supervisor; Jonathan Knowles, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer.

Citizens who were in attendance of the meeting were as follows: Ray and Mary Kirschbaum, Peggy and Galen Freymiller, Julie and Bob Frey, Randy Dombeck, Galen Freymiller.

3. **Proof of Publication:** Notice of the annual meeting was published in the Boscobel Dial on Thursday, April 9, 2026 and April 16, 2026. The notice of annual meeting and agenda were posted at the town shop on April 15, 2026 and on the town web site on April 15, 2026.
4. **Review of 2025 Financial Report:** The 2025 Financial Report was distributed to all in attendance for review along with the 2025 Cash Flow Report.
5. **Approval of 2025 Financial Report:** Jerrod asked if everyone had a chance to review the 2025 Financial Report and if there were any questions. There being no questions, a vote of hands from the electors was taken for approval of the 2025 Financial Report. There were 13 electors present. A show of hands approving the 2025 Financial Report was 12. There were 0 hands raised opposing the financial report. One elector abstained. Tom made a motion to approve the 2025 Financial Report. Jonathan seconded the motion. Motion carried.
6. **Citizen Input:** Galen Freymiller was present at the meeting and said if we do not do something on Crown Hill, we are going to lose it, referring to the seal coating. He said there are a lot of other roads but said if Crown Hill is not re-seal coated now, we will be losing it. Jerrod said Crown Hill is one of the roads on the list. Laurie said Boebel Road has patches that are lost already. Boebel road has not ever been re-seal coated.
7. **Identify Highway Improvement Project for County's Matching Road Aid:** A discussion was undertaken regarding what project the \$2,000 matching road funds from 2026 should be designated to be applied to. Jerrod said Crown Hill is getting pretty bad. There are parts on the right side that are washed out under the seal coat, so there will be some spots that will need reconstruction. Jerrod thinks we can patch Boebel again and patch underneath so probably can get by until we can re-sealcoat again. Bob thinks hot mix will hold up better than the cold mix and is actually cheaper. Jerrod thought on

Boebel we can probably use cold patch but will look at that when they are ready to patch it. Jonathan made a motion to identify Crown Hill as the highway improvement project for county's matching road aid. Tom seconded the motion.

8. **Set date for 2026 Annual Meeting (3rd Tuesday in April – April 21, 2026):** A motion was made by Jonathan to schedule the 2027 annual meeting for the recommended 3rd Tuesday in April, which is April 20, 2027. Tom seconded the motion.
9. **Adjournment:** Tom made a motion to adjourn the Town of Marion's 2026 annual meeting. Jonathan seconded the motion. The meeting was adjourned at 6:50 PM.

Respectfully submitted,

Judith A. Boughton, Clerk

**MINUTES OF BOARD MEETING
TOWN OF MARION
APRIL 21, 2026**

1. **Call to Order:** Jerrod Waterman, Chairman, called the regular Board meeting for the month of April to order at 6:50 p.m.
2. **Roll Call:** Present at the meeting were: Jerrod Waterman, Chairman; Tom Haile, Supervisor; Jonathan Knowles, Supervisor; Judi Boughton, Clerk and Laurie King, Treasurer.

Citizens who were in attendance of the meeting were as follows: Ray and Mary Kirschbaum, Peggy and Galen Freymiller, Julie and Bob Frey, Randy Dombeck, Galen Freymiller.

3. **Approval of Agenda:** A motion was made by Tom to leave the agenda items in the order posted. Jonathan seconded the motion. Motion carried.
4. **Proof of Publication of Meeting Notice:** Notice of the April board meeting was published in the Boscobel Dial on Thursday, April 9, 2026 and April 16, 2026. Notice of the April board meeting and agenda were posted at the town shop on April 15, 2026 and on the town web site on April 15, 2026.
5. **Minutes of Previous Meeting:** The Minutes of the March 9, 2026, board meeting and the March 31, 2026 special meeting were distributed to all who were present and, after everyone had a chance to review the minutes, a motion was made by Jonathan to approve them. The motion was seconded by Tom. Motion carried.
6. **Treasurer’s Report:** The Treasurer’s report was prepared by Laurie King and read by Laurie as follows:

Checking	\$ 23,280.01
Equipment fund savings	100.02
Red school house restoration	282.08
People’s Money Market	<u>15,576.92</u>
Total People’s State Bank Accounts:	\$ 39,239.03

Local Government Investment Pool Account:

General	\$ 84,709.80
LGIP Equipment	668.72
LGIP Red School	5,732.02
LGIP Building	<u>26.93</u>
LGIP Accounts Total	\$ 91,137.47
Total Monetary Assets	\$ 130,376.50

Laurie said at this time last year the township had \$64,000 more than the current funds and thinks there will be a cash flow issue in July and August with the road work and where we are right now and what we spend in the summer. We had money budgeted for seal coating but does not know how much has gone for flood damage repairs and what we have done. Last year we were at \$194,000 and we are at \$130,000 right now at this time.

7. **Citizen Input:** Judi said there is a cave-off at the intersection of O'Shadow Lane and Peer Road by the stop sign going onto Peer Road that is getting close to affecting the seal coating.
8. **Old Business:**
 - **Update on Wisconsin Disaster Funds for August 2025 Flooding:** Jerrod has been to Lancaster 2 or 3 times for the WDF for the August 2025 flooding and he thinks they have it figured out now. He took post damage and post cleanup photos. Jerrod said that according to the website, we are due \$21,000. Jason from Grant County Emergency Management said he thinks we are eligible for more like \$210,000 for disaster relief.
 - **Fire Board Update:** Tom has a meeting on April 29th with the fire board.
 - **Representative From Fire Department/EMS At Meeting to Discuss Letter from Boscobel Fire Department Asking for Financial Support from the Town for the Cost of Work Necessary to Complete the State-Approved Plans for a New Boscobel and Rural Fire/EMS Station:** Judi had contacted Jamie Ralph, fire chief from the Boscobel Fire Department, and they discussed a representative coming to the board meeting. This will be tabled to the May meeting since no one was able to attend and Tom will check on this when he attends the fire board meeting in April.
 - **Salt Shed Update:** Randy Dombeck submitted a bid for materials and labor for the salt shed roof only. Randy verified with the board the structure would have six-foot walls and 3 bunks on end of building. Randy Dombeck said the roof system would have 2-foot on center trusses, no steel showing from inside. Jerrod said his bid is just for a roof over concrete – 30 x 60 with 3 bays at the end that extend another 10 feet; otherwise, there is just a bid from Cleary. Galen Freymiller was present at the meeting and said to see what it cost for the one put up at Patch Grove; Jerrod thought a quarter of a million. Marietta's was about \$140,000 Randy said. The salt shed update item will be added to the agenda for next month.
 - **Update on Marion Bridge Town Hall Road/ARIP Program, LSSIP Program:** Jerrod is going to push through for the LSSIP program first. He has a meeting at 4:00 tomorrow with Larry McCabe. The application deadline is May 1 for the LSSIP program. Jerrod sat in on a WTA meeting on March 31. Steve Morgan took over for Jon Knautz as Grant County Highway Commissioner and everything done at

the county level is going to cost more. Galen wants the board to push forward and purchase the tubes for the Marion bridge and get them in. Jerrod discussed the programs available. With LSSIP we are eligible for up to 90% reimbursement. The ARIP program is 70/30 and we would get reimbursed in 2027.

- **Discussion and Adoption of “Ordinance No. 2026-002 An Ordinance Regulating the Authorization of Alcohol Beverage Licenses and Permits in the Town of Marion, Grant County, Wisconsin”:** The board reviewed the proposed ordinance drafted by Attorney Wood. Discussed the wording of (12)(c) Minors as being part of the statute with exceptions listed under Wis. Stat sec. 125.07(3) that are not specifically noted in the ordinance. Laurie noted the omission of wording on paragraph (5)(a), which will be corrected to read “Applications for retail Class “A”, “Class A”, Class “B”, and “Class B” licenses shall be made no later than April 15 to the Town Clerk and must be granted or denied by the Town Board no later than June 15 of each year.” The Board also approved a change at (2)(c), changing the cost of a provisional retail license from \$10 to \$15. Jonathan made a motion to change the retail license fee to \$15. Tom seconded the motion. Tom made a motion to adopt the ordinance with the above modifications. Jonathan seconded the motion. Upon motion by Tom Haile and seconded by Jonathan Knowles, Ordinance No. 2026-001 An Ordinance Regulating the Authorization of Alcohol Beverage Licenses and Permits in the Town of Marion, Grant County, Wisconsin, is hereby adopted and signed by Jerrod Waterman as Chairman.

Julie Frey was present and said she received an email from Caitlin, DOR Division of Alcohol Beverages (at 4:30 pm this evening). Caitlyn sent an email as a recommendation for a timeline for Julie’s business, Memories on Maple, to handle the timeline issues they are having with licensing. [On January 1, 2026, the law was changed per sec. 125.09, Wis. Stats. for a public place to include a venue held out for rent to the public for an event or social gathering. This requires Julie’s business to hold a retail license or permit for her scheduled events that she has starting in May and, since having more than 6 events per year, she is required to obtain a retail license from the township.] Julie said she currently has a no sale event venue permit from the state. This is where the couple renting the venue bring in their beverages, liquor is served by a licensed bartender and there are no carry-ins. They needed this permit because they did not have the official liquor license in place by the first wedding at the venue, which is May 2. The no sale event venue permit is allowing them to continue the way they were previously. The catch with this is they are only allowed 6 events per year and only 1 event per month under this permit. They have 2 weddings in May and a total of 12 weddings and are open May through October. According to Caitlin’s timeline, as soon as the wedding on May 2 is finished, because they do not have an official liquor license in place, Judi will issue a provisional which means they will be operating with a temporary liquor license but everything is not in place yet. They

have to function just like they have with the regular liquor license. The couple will buy alcohol from them and there will be no carry-ins. Once the May 2 wedding is finished, they will obtain the provisional license. They will hold their event May 2 under the permit. On May 4, Julie surrenders her permit and applies for the regular liquor license on May 5 and is issued a provisional license. The retail liquor license will be approved or denied at the June meeting.

9. New Business.

- **Establish fee and designate municipal official who will issue operator's license (bartender's) (sec. 125.17(3), Wis. Stats.). Establish 1-year term expiring on June 30 or a 2-year term expiring on June 30:** Tom made a motion to set the operator's license at \$30 for a 1-year term expiring on June 30 of each year. Jonathan seconded the motion. Jonathan made a motion for the clerk to issue the operator's license (bartender's) license. Tom seconded the motion.
- **Establish fee and designate municipal official who will issue provisional retail licenses:** Tom made a motion for the clerk to handle the provisional licenses and for the fee to be set at \$15. Jonathan seconded the motion.
- **Discussion and Action Regarding the Application (received 4/13/2026) for a Class "B" Beer Alcohol Beverage License and Regular "Class B" Liquor Alcohol Beverage License for Julie Anne Frey, d/b/a Memories on Maple Located at 5948 Maple Lane, Boscobel, Wisconsin:** [As a different timeline has been established by Caitlin from the Division of Alcohol Beverages to meet the necessary qualifications for licensing, Julie will be re-applying for the alcohol license on May 5, 2026, and this agenda item will be added to the June agenda.]
- **Discussion and Action Regarding the Application for Issuing a Provisional Retail License (Wis. Stats. sec. 125.185) for Class "B" Beer Alcohol Beverage License and Regular "Class B" Liquor Alcohol Beverage License for Julie Anne Frey, d/b/a Memories on Maple Located at 5948 Maple Lane, Boscobel, Wisconsin:** Discussed this will be issued by Judi on May 5 in order to assist Julie Frey to remain in compliance with liquor license requirements.
- **Adopt Resolution for Schedule of Fees for the Town of Marion (Resolution 2026-001):** Judi recommended establishing a fee schedule for the Town of Marion for fees associated with licensing. Laurie recommended adding \$1 on to the amount the county has set for the dog license fees, which is currently \$3 for neutered/spayed dogs and \$8 for intact dogs. Jonathan made a motion to raise dog license fees by \$1, making the neutered/spayed licenses \$4 and the intact dog licenses \$9. The motion was seconded by Jerrod. The provisional license fee is \$15. The schedule of fees will be reviewed at the meeting in May.
- **Ensure Setup for Spring Cleanup Saturday, May 2, 2026:** Tom said the dumpsters are ordered and Laurayne has workers established. The tub for metal will be emptied on Monday.

- **Open Book Set for May 11, 2026, from 2:00 PM to 4:00 PM; Board of Review Set for May 18, 2026 from 5:30 PM to 7:30 PM, need quorum present:** Judi reminded the board of open book and that attendance is not required at the open book by the board, but there will need to be at least 2 board members and herself present at the open book to meet the quorum. The board said they would be available at that time.
 - **Adoption of “Ordinance to Appoint Alternate Members for Board of Review (Ordinance No. 2026-002)”:** Motion was made by Tom to appoint Laurayne Fischer as the alternate Board of Review member. Jonathan seconded the motion and the ordinance will be signed by Jerrod as chairman.
 - **2024 Recycling Program Accomplishments and Actual Costs Annual Report:** Judi would like this tabled to the May meeting. The annual report is due April 30 but is not yet complete. Galen Freymiller said he wants the board to revisit roadside pickup for garbage and recycling. A referendum was run for this several years ago and was not passed by the electors.
 - **Mower for Skid Steer and Excavator:** Jerrod said he looked into mowers and the costs ranged from \$2,500 for a light one to \$7,500 for a pretty heavy built one. Jerrod purchased an AGT Top Cat brush hog from Hanson & Young’s auction with his own funds for \$3,200 and will sell to the township for \$3,200 if the board agrees. Tom made a motion to purchase the mower for \$3,200. The motion was seconded by Jonathan. The board agreed to modify the budget by transferring \$3,200 into equipment and pulling \$3,200 out of the highway maintenance portion of the budget, both being subsections of “Public Works.”
 - **Review Rural Insurance Policy:** The board reviewed Rural Mutual Insurance’s insurance policy and verified and approved.
10. **Future Agenda Items:** Follow up to spring cleanup, Marion bridge replacement, Resolution for Schedule of Fees, representative from fire board to attend meeting, salt shed update.
 11. **Patrolman’s Report:** Ray Kirschbaum was present at the meeting and said they have been cutting brush on Peer Road, trying to get water to flow off road properly, fixed washout on Dutch Hill. Tom said everything is running good.
 12. **Correspondence:** Jerrod provided correspondence. The county is requiring a requisition order for pickup at the county to make sure supplies get sent to the correct customer; correspondence from Travis Tranel trying to up the amount of road aid we get; information pushing signing a resolution on our side for just fix it campaign; LSSIP program information on raising road aid up.
 13. **Approval of Invoices:** A motion was made by Tom to approve the invoices. Jonathan seconded the motion.

Additional checks written out after the April 2026 board meeting and before the May 2026 board meeting are:

- 5/4/2026, #15723, Jerrod Waterman, \$3,200.00.

14. Adjournment: Motion was made to adjourn the meeting by Tom. Jonathan seconded the motion, and the meeting was adjourned at 9:41 p.m. The May board meeting will be held on Monday, May 11, 2026, at 6:30 p.m.

Respectfully submitted,

Judith A. Boughton, Clerk